

Mustafa Samadi

House #16 - 5th Street Khushal Khan, 1010 Kabul, Afghanistan

(+93) 798 998 998

archisio@icloud.com

www.archisio.dev

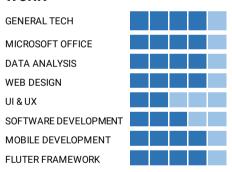
MOTTO

"Imagination is more important than knowledge. Knowledge is limited. Imagination encircles the world."

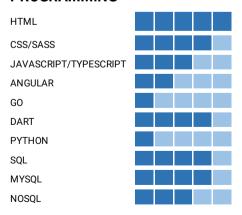
– Albert Einstein

SKILLS

WORK



PROGRAMMING



MUSTAFA SAMADI

EXPERIENCE

(2023 - Current)

Senior Data Analyst

Roshan TDCA (Afghanistan)

Data extraction, analysis, and visualization for Sales Operation (Corporate and Retail). Daily/Weekly/Monthly data extraction and report generation based on requirements of Directors, Sales Operation, or others. Extraction of queries are done using Oracle and PLSQL. Extensive knowledge of data and ways to represent them through experience.

(2019 - 2021)

Finance Officer

AGS - Asia Golden Star (Afghanistan)

Preparing budgets, tracking expenses on weekly and monthly basis, producing financial reports and supporting management on financial decisions. Also inventory tracking and management with reporting on monthly basis. Employee salary and financial management as well.

(2019 - 2021)

Web Developer

Afghan Mart Limited (Afghanistan)

Website design and development, using WordPress CMS and implementing required web hosting features such as Theme, Users, Email and training local staff to manage the CMS.

(2017 - 2019)

Data Analyst and Sales Coordinator

Roshan TDCA (Afghanistan)

Analysis of all sales channels, Coordination of Corporate Segment KPIs, Reporting on Daily & Monthly basis of all channel's performance, Quality and Strategic Analysis, Monthly Budgeting, Sales Monitoring, Working with Sales Operation on new concepts and strategies.

(2015 - 2016)

General Manager

Shamal Kabul Restaurant (U.A.E)

Daily management of food services and staff task assignments. Weekly purchase of general goods, sales reporting and performance analysis. Monthly sales reporting, finance management, salary issuance, bill payments and budgeting.

(2016 - 2017)

Finance and Accounting Assistant

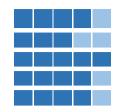
KMTLC (Afghanistan)

Handling communications with clients, prepare financial reports, Budgeting and forecasting, Updating the ledger, Ensure correct amounts – payments and records, adjusting accounts and maintaining accurate records.

(2012 - 2015)

PERSONAL

COMMUNICATION
ORGANIZATION
TEAM PLAYER
CREATIVITY
SOCIAL



IT Officer

KMTLC (Afghanistan)

Installation of new software, troubleshooting of office computers, Windows and Office products installation and hardware troubleshooting. Internet and networking maintenance and privacy management. Also used to work as excel spreadsheet specialist in designing and formulas.

EDUCATION

(2002 - 2008)

High School Graduate

Amani High School (Afghanistan)

Graduated from High School with 5 - 7 - 7 percentages as per 10^{th} 11^{th} and 12^{th} classes.

(2000 - 2002)

Advance II Level of English

Kabul English Language Center (Pakistan)

Completed Advanced II Level in IRC or Intercom English System with final score of 70.5 with K.E.L.C.

(2009 - 2010)

Diploma in Information Technology

Kardan Institute of Business and IT (Afghanistan)

Graduated with Grand Total of 1,072 and Cum GPA of 3.49.

(2010 - 2013)

Bachelor of Science (Hons) Computing

London School of Commerce (England)

Unfinished Honors degree with London School of Commerce accredited by Cardiff Metropolitan University.
Status (**Uncompleted**).

(2019 - 2021)

Associate of Science in Information Technology

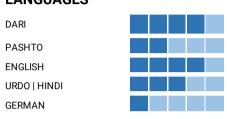
Kabul Polytechnic University (Afghanistan)

General A+ Hardware, CCNA, Programming, Database, MCSE and English.

VOLUNTEERING

- Code Afghanistan (Afghan Programmers Community)
- Afghanistan Needs You (Brain Drain Awareness Campaign)

LANGUAGES



IELTS

Academic

BAND SCORE: 7.0 CEFR LEVEL: C1

linkedin.com/archisio